

BRINDLEY HEATH PARISH COUNCIL
MEETING OF THE COUNCIL
ON TUESDAY 28 MARCH 2023
AT THE WHITE HOUSE, MARQUIS DRIVE, BRINDLEY HEATH
7.30PM

23 March 2023

Dear Councillor,

A meeting of Brindley Heath Parish Council will be taking place on Tuesday 28 March 2023 for consideration of the items listed in the following agenda.

Members of the public are welcome to attend the meeting as observers and will have an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'. Members of the Public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

AGENDA

1. APOLOGIES

To receive apologies and accept reasons for absence under S.85(1) of the Local Government Act 1972.

2. DECLARATION OF INTERESTS

To declare any personal, pecuniary or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

3. POLICE REPORTS

4. PUBLIC PARTICIPATION

Members of the public are invited to address the Committee.

5. MINUTES

- a. To approve the minutes of the Meeting held on 31 January 2023.
- b. To receive the draft minutes of the Planning Committee meeting on 31 January 2023.

6. UPDATES FROM PREVIOUS MINUTES

7. CHAIRMAN'S REPORT/ANNOUNCEMENTS

8. CORRESPONDENCE

- a. To receive the following items of post for information and to consider responses where required:
 - Coronation Celebrations across Cannock Chase

b. To consider the Parish Council's responses to the following public consultations:

- Cannock Chase Council's Consultation on proposed replacement of Smoke Control Order
- Cannock Chase Council's Call for Sites: New Developments 2023

9. PARISH WARD ISSUES – CHASE SIDE

To discuss parish issues and receive updates.

10. PARISH WARD ISSUES – BRINDLEY VILLAGE

To discuss parish issues and receive updates.

11. CANNOCK CHASE FOREST

To discuss issues relating to Cannock Chase Forest

a. Cannock Chase AONB

- Cannock Chase AONB Sustainable Development Fund
- Annual Conference is taking place on Wednesday 8 March 2023 (9.30am to 2.00pm) at Brocton Hall Golf Club (confirm Parish representatives)

12. INVITATIONS TO MEETINGS/EVENTS

To note forthcoming (external) meetings/nominate members to represent the Parish Council (where appropriate):

- Cannock Chase Council Standards Committee meeting on Monday 24 April 2023
- NHS Midlands and Lancashire Commissioning Support Unit's invitation to an Online Focus Group on Wednesday 10 May 2023.

13. REPORTS ON MEETINGS ATTENDED

a. To share information on meetings attended.

- Staffordshire County Council Boundary Changes Briefing on 16 February 2023
- Briefing for candidates on elections on Friday 24 March 2023

b. To receive reports from parish representatives on meetings of outside bodies:

- Slitting Mill Village Hall (M. Sutherland)
- Etching Hill Village Hall (D. Cotton)
- Chetwynd Charity (P. Adams)
- Charity for the Recreation Ground (P. Adams & D. Cotton)
- Charity for an Allotment for the Labouring Poor (P. Adams & D. Cotton)
- Longdon Cotton Alms-houses (P. Adams to 2024)
- Cannock Chase Council's Standards Committee (R. Turville)
- Cannock Chase AONB Conference (A. Pearson & Mrs M. A. Turville)

14. COUNCILLOR REPORTS

To receive any reports from Parish, District and County Councillors

15. FINANCIAL MATTERS

To note the financial position of the Council

- a. To review the Council's Standing Orders
- b. To review the Council's Financial Regulations
- c. To review the Council's Financial Risk Assessment
- d. To consider the arrangements for the Annual Audit 2022-23
- e. To receive an update on the parish notice board project
- f. To authorise cheques for payment

16. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA

17. DATE OF NEXT MEETING

The next meeting of the Council will be on Monday 22 May 2023.

18. Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

19. CONFIDENTIAL MINUTES

To approve the confidential minutes of the Meeting held on 31 January 2023: Minute Number 18-37/2022-23 (staffing).

20. STAFFING ITEM

To consider a contract of employment and job advert for a staff vacancy.

Yours sincerely,

T. Williams

Trudy Williams
Parish Clerk

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