

BRINDLEY HEATH PARISH COUNCIL
MEETING OF THE COUNCIL ON TUESDAY 5 JULY 2011
AT THE BAPTIST BIBLE COLLEGE,
BRINDLEY HEATH

28 June 2011

Dear Councillor,

You are invited to attend a meeting of Brindley Heath Parish Council for consideration of the matters itemised in the following agenda. The start time is 7.30pm.

AGENDA

1. APOLOGIES

To receive apologies and accept reasons for absence

2. MINUTES

To approve the Minutes of the Ordinary Meeting held on 17 May 2011.

3. TO RECEIVE UPDATES

- a. Notice Board
- b. Bower Lane – Cars marked for Sale
- c. Grit Bins – Replacement of two smaller bins
- d. Kingsley Wood Road – Changing designations from AONB to SSSI & SAC
- e. Kingsley Wood Road – Blocked drains
- f. BT Telephone Kiosk
- g. Rugeley Quarry
- h. Thank you messages to Mrs. Higgs and Councillor Mrs. Grice
- i. Any other matters arising (for information)

4. CORRESPONDENCE

- a. To note incoming and outgoing correspondence
- b. To receive details on items which are of particular interest and/or require a response:
 - i. Electoral Review of Staffordshire – To determine a response
 - ii. Staffordshire Self Help Project – Ideas for stories which could be put forward
 - iii. Public Sector Mapping Agreement – application to become a member

5. PLANNING

- a. To note the comments made by the Parish Council's Planning Committee on the following consultations:
- | | |
|------------|---|
| CH.11/02 | Cannock Chase Visitors Centre - Permanent Retention of a Double Mobile Classroom. <i>Letter dated 24 May 2011</i> |
| CH/11/0166 | West Cannock Farm, Cotswold Road – Two bedroom timber dwelling. <i>Letter dated 15 June 2011</i> |
- b. To consider new planning applications:
- | | |
|------------|--|
| CH/11/0184 | Bentley Brook House, Rawnsley Road - Change of use of racing stables to general equestrian use |
|------------|--|
- c. To receive planning decisions made by the District/County Council:
- | | |
|------------|------------------------------|
| CH/10/0390 | Shooting Butts |
| CH/11/0062 | Friars Cottage |
| CH.11/02 | Cannock Chase Visitor Centre |
- d. To receive updates on the following planning matters:
- Birches Valley Visitor Centre
 - Static Caravan, Penkrigde Bank
 - Visit to Silver Trees Holiday Park
 - Land at Bow Street, Rugeley
- e. To prepare a list of questions for the Chairman of the Planning Control Committee on 6 September 2011

6. INVITATIONS TO MEETINGS

To note forthcoming (external) meetings and to nominate Members to represent the Parish Council:

Rugeley & Brereton Community Forum on 8 September 2011

7. REPORTS ON MEETINGS ATTENDED

To share useful information:

- AONB Parish Council's Meeting on 18 May 2011
- Rugeley & Brereton Community Forum 6 June 2011
- Health Care Services in Staffordshire – Consultation Event on 10 June 2011
- Hednesford Community forum 14 June 2011
- Meeting to discuss transport Issues in Staffordshire with Mike Maryon, Cabinet Member for Highways & Transport on 27 June 2011

8. CONCERTS IN THE FOREST

To note a letter received from Karen Sulway, Environmental Protection Manager

To review the impact of the concerts held on 24 and 25 June 2011

9. FREEDOM OF INFORMATION

To adopt the Model Publication Scheme of the Information Commissioner's Office

10. DATA PROTECTION

To approve notification of the Parish Council's use of personal data to the Information Commissioner's Office

11. REQUEST FOR A CHARITY DONATION

To decide whether to make a donation to Cannock Chase Community Fund

12. FINANCIAL MATTERS

- a. To receive an update on the financial position of the Council (April 2011 to date)
- b. To receive the details of a letter from Co-operative Bank
- c. To approve the submission of a formal complaint about poor customer service at the Co-operative Bank
- d. To approve the opening of a new Bank Account
- e. To approve an updated financial risk assessment
- f. To authorise cheques for payment
(To include the insurance premium to Came & Company - £275.38)

13. ADMIN MATTERS

- a. To consider additional standard items to agenda
- b. To authorise purchase of a laser toner cartridge

14. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA

15. DATE OF NEXT MEETING

Tuesday 6 September 2011, Baptist Bible College at 7.30pm

Yours Sincerely,

Trudy Williams
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